

## Printing Emergency Cards

ChildPlus: User Name / Password

Reports / Transportation

Report # 1520 – Contact Information

Choose: (fill in own site and print 1 set for AM, 1 set for PM)

Services

To-Do List

Entry Express

Management

Dashboard

Reports

Setup

Enter Report # ▾

Select a Report1520 - Contact Information ×

General

Custom Filters

Individuals

Program Term

Head Start 2019-2020 ▾

Program Option

<ALL> ▾

Group

< All Groups > ▾

Agency

Group By Agency ▾  
NESD Head Start Program, Inc. ▾

Site

Aberdeen Center ▾

Classroom

Aberdeen 1 AM ▾

Responsible Staff

Don't filter by r... ▾

Advanced Setup

Status

☐ All

☐ New

☐ Waitlisted

☒ Accepted

☒ Enrolled

☐ Dropped

☐ Drop/Wait

☒ Drop/Accept

☐ Completed

☐ Abandoned

Grouping

☐ None

☐ Site

☒ Classroom

Report Type

☒ Detail

☐ Summary

☐ Worksheet

☐ Individual

☒ Show Secondary Adult

☒ Show Emergency Contacts

☒ Show Other Adults

☒ Show Doctors

☒ Show Release To Contacts

☒ Show Dentists

☒ Show Do Not Release To Contacts

☐ Show Medicaid Eligibility

☐ Show Insurance Information

☐ Show Last DTaP

☒ Show Allergy and Health Notes

☒ Show Email Addresses

☐ Show Photo of Participant

☐ Show Photo of Primary Adult

☐ Show Photo of Secondary Adult

☐ Show Photo of Other Adults

☐ Show Photo of Contact/Release To

☒ Show Contact/Release To Notes

☐ Show Groups

☐ Show Group Notes

☐ Bus Route Grouping

☐ Include participants not assigned a bus route

Week Beginning

Ending

Bus Routes

☐ Route Name

Route Type

☐ Aberdeen North AM

☐ Aberdeen North PM

☐ Aberdeen South AM

☐ Aberdeen South PM

\*\*Give updates to Family Services Coordinator and Main Office to update in ChildPlus

\*\*Write Changes on Card until updates can be printed