

ANNUAL CACFP TRAININGS 2022-23 School Year

CACFP Employees : 3 trainings for *Cooks, Cook Assistants, Home Visitors, Sisseton Teachers (due to the foodservice management contract with Tekakwitha), Mobridge Teacher Assistant, and Education Coordinators.*

1. CIVIL RIGHTS- SD Bright Track (1 hour)

(New employees must take this before the school year begins).

2. MEAL PATTERNS-SD Bright Track (1 hour)

(New employees must take this by 9-30-22)

3. MEAL COUNTING, CLAIMING AND DOCUMENTATION (1 hour)

(New employees must take this by 9-30-22)

Office Manager: 2 trainings:

1. CIVIL RIGHTS
2. MEAL COUNTING, CLAIMING AND DOCUMENTATION

SD Bright Track website www.sdbrighttrack.com

Each employee at an agency must create an account to access the trainings.

Learn [how to create a new user account and register for a course.](#)

Use the code **blackhills800**

Send a copy of your certificates to Carol at the Aberdeen Office. Keep a copy for your records.

TIPS:

Sign into your account. Click Courses/Enroll now/Take this course/Enter code blackhills800/Add to cart/Proceed to checkout/Fill in billing details/Place order/Click on My Account at top/Do each section of course and mark each section complete. Do the quiz. Print certificate and send one to Carol.

Use NESD Head Start **#064110** in the requested information.

Trainings are due January 31, 2023, unless you are a new employee.