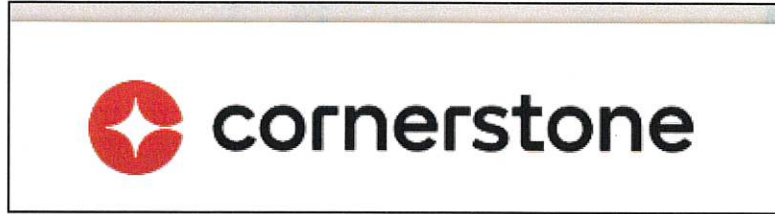# Quick Start Guide to Your Training with

cornerstone

#1 **Have an SD account**? If <u>YES</u>, skip to #3

#2 **No SD account**? Create by following the link below, then proceed to #3

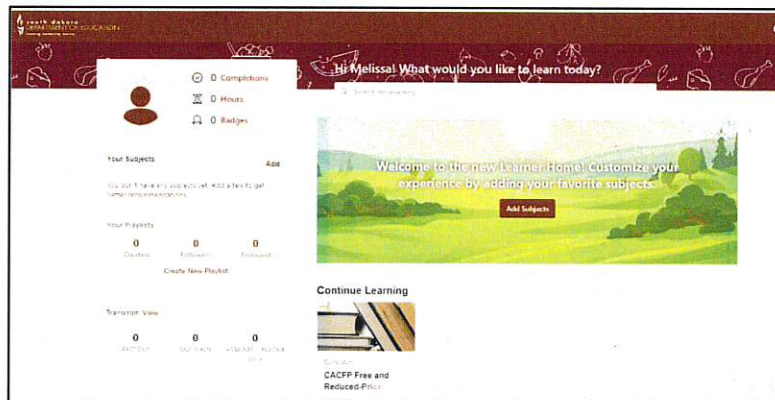https://www.sd.gov/cs?id=kb_article_view&sysparm_article=KB0010229

#3 Follow the link to log onto the LMS.

https://ilearn-cans-sd.csod.com/SingleSignOn.aspx

ERROR? Please call Darian @ 605-773-3413

Following log in, you will see your personal learner home page. All of your trainings, hours, and completions can be found here.


Options to find trainings....

- Option #1: On your Personal Learner home page, scroll down to find featured trainings. Here you can select applicable training topic.

| Featured			
Curriculum	Curriculum	Curriculum	Curriculum
CACFP Children Meal Pattern	**Child and Adult Care Food Program**	**CACFP Record Keeping**	**CACFP Production Records**
14 minutes			

- Option #2: Use the search for learning tool bar at top of your learner home page. Click on the tool bar and hit enter on your keyboard OR type in the title or keyword for the training you are searching for
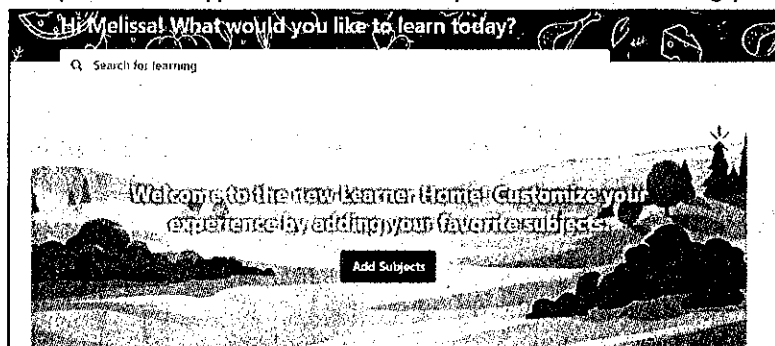
- Once you have found the training you wish to attend, click the curriculum title. Here you will find a description of the training, contents within it, and time needed.
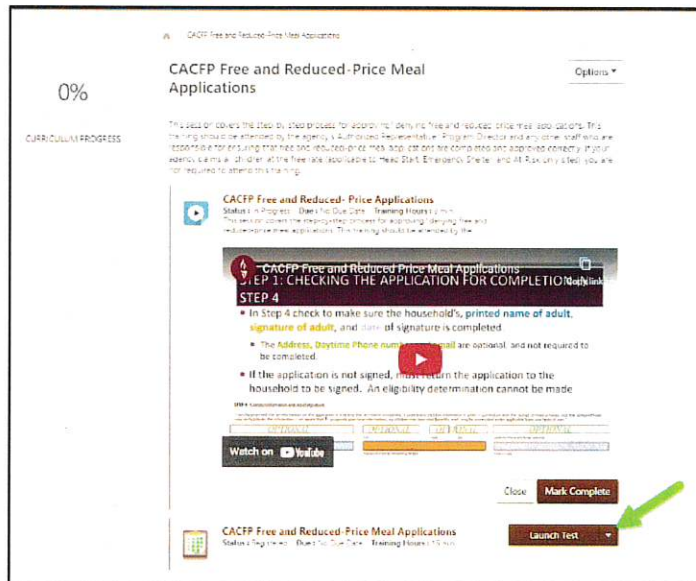- Click Open Curriculum
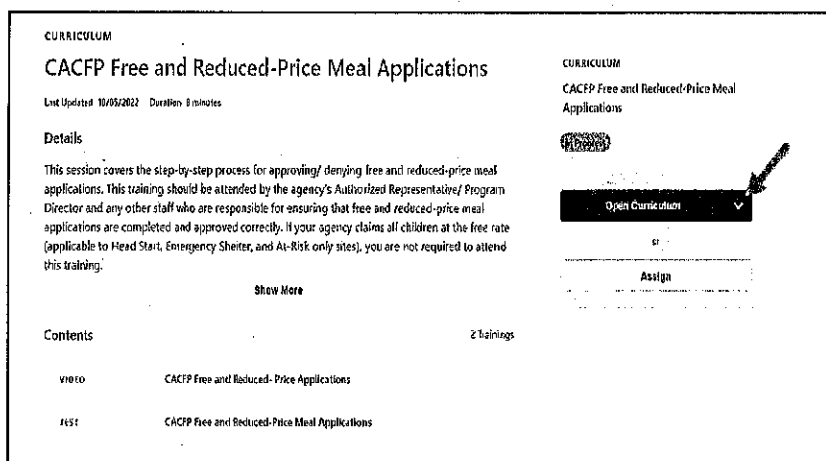
- Select **Activate** and **Launch** to begin the training.
  - The far-left circle shows your progress as you go through each curriculum.
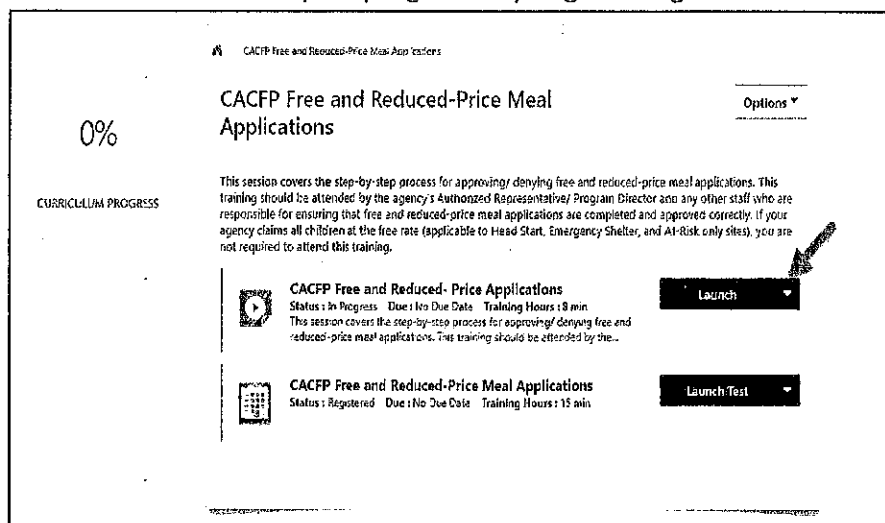
o   Once completed, select **Mark Complete**.

o   To complete the quiz, select **Launch Test**

- Click **CONTINUE**

Examination Instructions

You are expected to maintain integrity throughout the examination process.

To begin this test, click "continue".

Warning:

Please do not use your Browser buttons to navigate in the Test.

Please use the navigation buttons at the bottom of each page.

Your test answers will not be recorded if you navigate using the Browser buttons.

Cancel   Continue

- Complete test and click **Summary**

- **Submit Final Answers**- Your quiz results will appear and click **DONE**

Questions			
FOLLOW UP	SECTION	ANSWERED	OPTIONS
	CACFP Children Meal Pattern Requirements	**10 of 10**	**Go to Section**
	Question 1 of 10	Answered	
	Question 2 of 10	Answered	
	Question 3 of 10	Answered	
	Question 4 of 10	Answered	
	Question 5 of 10	Answered	
	Question 6 of 10	Answered	
	Question 7 of 10	Answered	
	Question 8 of 10	Answered	
	Question 9 of 10	Answered	
	Question 10 of 10	Answered	
Submit Final Answers			