

ANNUAL REQUIRED TRAINING ATTENDANCE SHEET/Quiz – Active Supervision

Meeting / Training: Active Supervision Training

Unit: _____

Trainer: On-line Resources Date: _____

Training Hours: 2 hr Location: _____

- 1) Sign Attendance Form (OK to do as a large group at a site – add names to back of form, if needed)
- 2) Watch:
 - a. Active Supervision: <https://eclkc.ohs.acf.hhs.gov/video/introduction-active-supervision>
 - b. Review: Active Supervision Strategies
<https://eclkc.ohs.acf.hhs.gov/sites/default/files/pdf/active-supervision.pdf>
 - c. FILL OUT as a team for your classroom and post:
<https://eclkc.ohs.acf.hhs.gov/sites/default/files/pdf/no-search/iss/staffing/zoning-areas.pdf>
 - d. Review, Print and Post: Active Supervision Poster – Fill out local plan of action
<https://eclkc.ohs.acf.hhs.gov/sites/default/files/pdf/active-supervision-poster.pdf>
 - e. Review, Print and Post: Active Supervision Handout
<https://eclkc.ohs.acf.hhs.gov/sites/default/files/pdf/active-supervision-handout.pdf>
 - f. Resources: Review other resources related to Active Supervision:
<https://eclkc.ohs.acf.hhs.gov/safety-practices/article/keep-children-safe-using-active-supervision>
 - g. Basic Safety: Review the minimum safety requirements set by H.S. in Caring for Our Children:
https://www.acf.hhs.gov/sites/default/files/documents/ecl/caring_for_our_children_basics.pdf
 - h. Review NESD Head Start Policy/Procedure: <https://nesdhs.org/wp-content/uploads/2023/10/Active-Supervision-Procedure-NESD-Head-Start.pdf>
- 3) Answer/Circle Quiz Answers
- 4) Send signed attendance to main office for entering in training records

Attendance:

Name:

(PLEASE PRINT NAME)

**Position: (parent, former parent,
staff, trainer, community rep., etc)**

- 1) **T** **F** *Everyone has a responsibility to keep children safe.*
- 2) **T** **F** *Active Supervision is a technique that requires focused attention and intentional observation of children at all times.*
- 3) **T** **F** *Constant vigilance helps children learn safely, because adults are able to protect them from unsafe things / injuries.*
- 4) **List the 6 “Active Supervision Strategies”:**
 - 1- _____ 2 - _____ 3- _____
 - 4 - _____ 5 - _____ 6- _____
- 5) **T** **F** *Active Supervision Techniques should only be used in the classroom and not on the bus or playground, since accidents only happen in the classroom.*